

Present:	Briana Pegado Dash Sekhar Eve Livingston Tasha Boardman Lucy Eskell Greg Lane Stewart Goldberg	President Vice President Academic Affairs Vice President Societies & Activities Vice President Services Student Trustee Student Trustee External Trustee
In Attendance:	Stephen Hubbard Euan MacLean Sarah Purves Julie Sanderson	Chief Executive Finance Director Acting Director Representation, Student Support & Activities Executive Assistant
Apologies	Douglas Blackstock Maxwell Greenberg Urte Macikenaite Harriet Protheroe- Davies Conrad Jones	External Trustee Student Trustee Student Trustee Student Trustee Student Trustee Commercial Director

1.	<p>Welcome/Apologies/Introductions BP welcomed everyone to the meeting and noted apologies had been received from Maxwell Greenberg, Urte Macikenaite, Harriet Protheroe-Davies, and Douglas Blackstock. Round the room introductions took place, with Trustees explaining what they believed their role to be. BP reminded everyone of safe space policy, and requested that people did not use their mobile phones during the meeting. BP commented that she would like the Board to have open and honest meetings, and requested everyone's thoughts on what they expect from the meetings of the Trustee Board in order to operate a respectful and coherent Board. BP requested any other items to add to the agenda. DS stated he would like to discuss a proposal brought to him regarding flying the Palestinian flag on Teviot. BP agreed the matter would be discussed under item 12, AOB.</p>	
2.	<p>Standing Business 2.1 Conflict of Interest No conflicts of interest were declared with regards to the items on the agenda for discussion.</p>	
3.	<p>Minutes from previous meeting, 21 May 2014 The Board approved the minutes of the 21 May meeting. LE expressed concern that there are two months between meetings to get minutes. SH to send LE the additional minutes from the last meeting. The Board agreed that the minutes should be sent out within a reasonable time limit from the meeting.</p>	<p>Approved SH/JS Agreed</p>
	<p>3.1 Matters Arising</p> <ul style="list-style-type: none"> • Paper A EUSA Election Demographics This was a brief summary report as requested by the previous meeting. • Trade Union Recognition SH explained there was an update in his CEO Report, Paper C. SH has met with both Unite and Unison since the last meeting. SH will bring a paper to the next Trustee Board meeting for discussion. 	SH
4.	<p>President's Update BP presented her Report, Paper A, and highlighted that the first meeting of Association Executive will take place on 31 July. Meetings will be fortnightly. BP drew the Board's attention to the Sabbatical Engagement Survey that the sabbs have been involved with. Following a query from GL, DS confirmed that it would include awareness of reps. BP confirmed that she, Hugh Murdoch and Douglas Blackstock met with SH on 6 June to agree his CEO objectives. DS queried whether the Trustee Board like reports from the Association Executive meetings? BP suggested including any key issues in her Board report. SH noted that Association Executive, unlike the subcommittees, is not directly answerable to the Trustee Board in the same way. LE enquired to the future of the dentist in Potterrow if or when the building gets knocked down. EM confirmed that they clients were aware and it had been included in the contract.</p>	BP

5.	<p>CEO Report</p> <p>SH presented his report, Paper C. SH highlighted the Development Schemes and in particular the Pleasance Redevelopment which has been gaining momentum, adding that in due course, there will need to be discussions about strengthening the University agreements with regards to the occupation of space. It is currently not a major issue however it has been raised with the University informally and SH was keen to flag it up as a nagging concern. DS sought further information on the Education Act in SH's report. SH explained the University have certain obligations under the Education Act 1994 and he is working with the University Deputy Secretary in reviewing the documents. The aim for completion is next Spring.</p> <p>LE queried the HR issues that SH mentioned in his Report that he has been involved with. SH explained there have been some complex cases which have required SH's advice.</p>	
6.	<p>Director Reports:</p> <p>6.1 Commercial Director Report</p> <p>BP explained CJ sent his apologies however invited questions from his Report, Paper D. SG stressed that he would like the reports to be highlighting key things to note using bullet points and red flags, and for all the Director Reports to be in the same format. GL proposed that the reports should be done by significance at the top of the page going down. SH will look at incorporating that into future reports.</p> <p>Following a query regarding the Heineken figures, SH explained that Heineken own Fosters, and CJ was highlighting that Heineken will still spend the same figure regardless of festival expansion which is an anecdotal trend. SH added that conversations have begun on how to expand sponsorship in the future.</p> <p>LE queried if there was a vetting ethics policy with regards to sponsors. SH explained there was to an extent, however it may be something to look at in more detail. LE requested clarity on licensing and the council mentioned in CJ's Report. SH explained that Pride Scotia had an unexpected fee for licensing and if we host further similar events then EUSA need to take into consideration those extra costs.</p> <p>LE sought an update on the situation with NLS. EM explained EUSA were at the end of the contract and now in the process of re-tendering. EUSA have proceeded to stage 2, and the deadline for submission of further documents is the end of August. The new contract would be up and running by December.</p>	SH
	<p>6.2 Acting Director Representation, Student Support & Activities Report</p> <p>SP presented her Report, Paper E, and highlighted that the Sabbatical Induction was almost complete, and the work on their objectives has been very positive.</p> <p>SP also brought the Board's attention to the set-up of the Election Project Group, and will keep the Board informed of progress.</p> <p>There have been changes in the Marketing Department, and Kraig Brown, who is responsible for Advertising and Sponsorship is leaving so putting together an interim arrangement, with a 6 month role being advertised.</p> <p>Following a query from LE, SP confirmed that the design interns were paid on the standard student staff rate.</p>	
	<p>6.3 Finance Director Report</p> <p>EM confirmed he had received formal confirmation of the Block Grant which is what was requested and includes a 2% uplift. SG thanked the SMT for putting the submission together which is a very good result considering the current financial situation in the country.</p> <p>EM presented his Report, Papers F1 & F2. EM reported that the auditors have been in for 2 weeks. He has yet to have a closing meeting with them however there are potentially only low level issues but on track with the objective of reporting a surplus. The final accounts will be presented by the auditors at the next meeting in September.</p> <p>EM requested feedback on Paper F2 as it could possibly be too detailed yet EM keen to ensure the Board have all the information. EUSA are ahead on this time last year, however still in quite a vulnerable place. DS noted he was very impressed by the saving of £18k on energy. EM explained it had been over-budgeted.</p>	
7.	<p>Strategic Planning Update</p> <p>SP presented Paper G on Strategic Planning Update. SP explained the background for the purpose of the new trustees.</p> <p>The Strategic Plan will be a standing item on the agenda for future Trustee Board meetings as of now. LE expressed concern that both she and SG sit on the Strategic Planning Subcommittee but hadn't seen anything. SP explained there had been meetings which maybe LE was unable to attend however, going forward the process has taken on a different momentum so there will be regular meetings. SP added the Strategic Plan work to date has always been included in her Board Reports but apologised if LE felt she had been left out. SP and LE to meet separately to go over the work that has been done to date. SH reiterated the meetings that had taken place were only with Redbrick who carried out the research with students.</p> <p>BP responded that she appreciated that maybe the Strategic Planning Subcommittee had not met as often as it should however reiterated that the Redbrick research they had been undertaking had only just been presented to Sabbs and SMT. The status of the Plan has now reached the next step so</p>	SP / LE

	<p>there will be meetings going forward. The timelines are in Paper G for information but if SG or LE had any concerns they should let BP know. SG expressed his view that the Subcommittee had not really functioned and this needs to be rectified going forward. DS explained that the hard part of going out to students has now been done which understandably would not have had subcommittee involvement. BP proposed adding this to the agenda for the next Board meeting</p> <p><i>The Trustees took a 10 minute break at 1427.</i></p>	BP
8.	<p>Governance Update <i>The meeting resumed at 1442.</i></p> <p>SH presented Paper H on Governance Update. SH highlighted that the task group has been formed which includes BP, SH, SP, Adam Bunni and Sheona Lawson.</p> <p>SH proposed bringing a substantial document to the Board rather than updates to every meeting. However SH added that the issue of a sabbatical officer standing for a second term must be addressed as there was an anomaly of the regulations with regards to this issue. DS queried what conversations happened with the University in March. SH explained there were not any substantial conversations, DS proposed having the University commit to follow through with it and EUSA would do the work on finding out if it is what the student body via a referendum, with both parties taking action from whatever the outcome. SG commented that the new sabbatical officers may want to discuss their thoughts on 2 year sabbatical officers. BP confirmed they would have that discussion amongst themselves as they are aware it needed to be addressed.</p> <p>LE stressed there could be quite a low turnout for the referendum so would need to be cautious on the affect it could have overall. EL added that two years ago there was a question which was somewhat leading in its wording so there is background to bear in mind when discussing it again. TB queried the issue on standing for 2 sabbatical positions. SH agreed it could be looked at, but it was noted there may be a need to have the option of standing for 1 sabbatical officer and 1 trustee position.</p> <p>DS queried whether EUSA would need to engage with the students with regards to the cleaning up of the constitution. SH said that in some cases it should be ok, however there may be points that may require referendum.</p> <p>BP thanked everyone for their contribution and stated that it had been a very useful discussion.</p>	Sabbs
9.	<p>Trustee Board & Subcommittee Dates</p> <p>BP presented Papers I1 and I2 on dates for 2014/15 which required approval, noting that there were 3 student trustees and 1 external absent. BP stressed that the dates had to be approved today.</p> <p>SH gave an overview of Paper I2, highlighting that the meetings do need to take place that week mentioned due to accounting information being available.</p> <p>SG expressed concern regarding the timing of the Trading Committee meetings which currently meet 5-7pm, and requested if they could be scheduled earlier. SG stated that the meeting is not getting the attention of the student body that it should due to lack of student attendance.</p> <p>BP proposed agreeing the dates and for those concerned to email JS preferred times of Trading Committee. TB added that timings could be an issue from the summer with students not being in Edinburgh however SG stated there should be a separate discussion on Trading Committee and its scheduling.</p> <p>The Trustee Board agreed the dates for 2014/15 and approved the timing of 1-4pm for the Trustee Board meetings. Although LE expressed her concerns she agreed she was happy overall with 1-4pm. The subcommittees would be set, but could be altered if agreed at the committee.</p>	Agreed
10.	<p>Subcommittees Update:</p>	
	<p>10.1 Nominations Subcommittee</p> <p>BP presented paper J1 and asked EM to update on the External Trustee interview that had taken place that morning. There was a further interview to take place however EM sought the Board's agreement for the Nominations Subcommittee to approve the final decision on the candidate or whether they required approval to be done electronically. The Board agreed that the Nominations Subcommittee would go ahead with the final decision.</p> <p>Following a query from one of the Trustees, EM confirmed that both candidates had a strong HR background.</p> <p>BP presented Paper J2 and asked for approval from the Board of allocation of student trustees to the subcommittees for 2014/15. Subject to consideration of moving Maxwell Greenberg from Elections Subcommittee the Board agreed. SH would communicate directly with MG. Once finalised the approved list would be circulated.</p>	Agreed
	<p>10.2 Finance Subcommittee</p> <p>TB presented the minutes from the Finance Subcommittee for information.</p> <p>EM presented Paper K2, Banking Tender, explaining there had been updates on discussions with Santander since the paper was circulated.</p> <p>Last week, Santander informed EM that their Head Office had turned down an insecure overdraft, a decision which they have appealed however EM has yet to receive anything in writing. Bank of Scotland confirmed they will not offer an unsecure overdraft so things are moving rapidly.</p> <p>EM requested the Boards agreement to continue working on various options and eventually be in a position to agree a bank at the next Trustee Board meeting in September. The options are:</p> <ul style="list-style-type: none"> • If Santander confirm the overdraft facility EUSA can go ahead and switch over to them 	SH Approved

	<ul style="list-style-type: none"> • If Santander cannot confirm the overdraft there are still benefits to switch to them as they are keen to work with us and they are cheaper • If EUSA do not get an unsecured overdraft EUSA would need some form of additional overdraft via the University as guarantor or using University facilities. <p>Following discussion the Board were happy for EM to continue working on this with the understanding that a final proposal will come to the next Board meeting. SH stated that it was the Finance Subcommittees recommendation to switch to Santander which should be noted. SG queried how the block grant payment was phased. EM explained it was paid on a quarterly basis which has been amended in the last year. LE sought clarity on the ethics of Santander. TB noted there was a presentation to the Finance Subcommittee previously with further information on this. LE added whether it was worth going to Santander if option 3 was in place. EM reiterated reliance on the University was not seen as desirable.</p>	Agreed Note
11.	Legal & Risk Update EM confirmed there was no legal update, and that the Risk Register is one of the objectives of the Finance Subcommittee.	
12.	AOB 12.1 Flying the Palestinian Flag at Teviot These item is partly reserved. There was detail around commercial contracts, police / university liaison on security issues and EUSA risk management is reserved as confidential. There were issues highlighted to the board that there was a high level of risk in some of the proposed actions. DS presented a verbal proposal backed by an online petition that had been submitted to replace the Saltire flag on Teviot to the Palestinian flag during August. He noted there could be a number of issues surrounding this with Gilded Balloon. If the decision is made to fly the flag the next step would be to speak to Gilded Balloon and relevant sponsors to explain the petition and the policy, and note their concerns to preserve a good relationship with those partners. DS stated that, in a personal capacity he supported the petition but, as a Trustee he was aware there were wider pit falls and potential financial implications. EL stressed, that either way, EUSA need to respond to it. SH updated that CJ had to attend an Incident planning meeting that day as Underbelly are hosting a theatre group that is part-funded by Israel. The Palestine Solidarity Campaign stated they will protest every day while the show is taking place unless it is pulled from the programme. The first protest took place earlier with 300 people taking part. SH added the flag may no longer be just a show of support of the cause but a rallying element of the protest, reserved minute . SH explained that the police were believed to have informed Underbelly and the University they (the police) would have to maintain public order and plan to charge this on a full cost recovery basis. It may be by flying the flag EUSA could end up in a difficult situation with the police and / or University. SG stressed the action would not just be confined to the 300 protestors but would be on the national news and potentially face massive reputational damage. In addition EUSA could be identified as the potential source of the protest and be charged for the cost of policing the protests. It's believed the police have stated the show should be cancelled from a health and safety angle. BP queried whether, based on the online petition, if DS was aware of the number of University of Edinburgh students involved. DS confirmed this information was not available. BP, in terms of our policy around this, TL confirmed a policy had been passed at Student Council in 2005 for EUSA to affiliate with Birzeit University, and, in addition to support the Right to Education campaign. LE questioned when it would be known if the show had been cancelled. Reserved minute . SH added that, if the show was pulled, and the Board agreed to fly the flag, there would still be an issue. GL commented that, regardless whether the show was pulled, there are Israeli students and people who are resident in Edinburgh so more useful to put up a peace flag. DS stated, regardless of what decision is made it was important for the Trustees to look at how it is communicated to protestors, supporters, and sponsors. BP highlighted GL's point that there are a different group of students that EUSA represent and it was important to remember that. SP added that it could not be ignored that it could be EUSA members that have brought the motion forward however, as SG had previously stated it is vital to be mindful of potential media coverage this could attract. Reserved minute SG reiterated that, at the beginning of the meeting, the Board discussed the importance of hanging up politics at the door, and reminded everyone it was crucial to do that during the discussion. BP summarised the views of the Board:: <ul style="list-style-type: none"> • The issue was that a number of students who have signed the petition for EUSA to fly the Palestinian flag • There may be a reaction that the issue has occurred outside of term time with no democratic structure. However as a result it would be down to Association Executive to handle. 	

